

Statutes that may govern, impact on, or be affected by printing of legislative documents	
CGS Section	Section Text
2-10	<p>Sec. 2-10. Clerks' office; assistants; records; duties. The House and Senate clerks shall continue in office during the term of the General Assembly by which they were appointed. The Joint Committee on Legislative Management shall provide space in a building under the supervision and control of said committee for the clerks' office. In addition to such assistants as the clerks require for the performance of their duties during sessions of the General Assembly, each clerk may, subject to the approval of said committee, appoint and fix the compensation of a permanent full-time assistant, whose term of office shall not be limited by that of the clerk first appointing him. <u>Records and indexes of the proceedings of the current or last-preceding regular session and of any special sessions held following such regular session and before the convening of the next regular session shall be kept in the clerks' office,</u> which shall be open at regular hours on all business days, whether or not the General Assembly is in session. When the General Assembly is not in session, the services of the full-time assistants may, with the approval of the clerks, be made available to said committee and to any committee of the General Assembly functioning between sessions</p>
2-11	<p>Sec. 2-11. Stenographers for General Assembly committees. The Joint Standing Committee on Legislative Management shall employ all stenographers required by the joint standing and joint special committees of the General Assembly. <u>It shall provide for and furnish to the State Library one original copy of all such reports of committee hearings as any of the several committees shall require to be made and transcribed by the stenographer of such committee for its use.</u></p>
2-13	<p>Sec. 2-13. Records of legislative proceedings. Legislative record index. (a) The clerk of either house may employ such number of qualified persons as are necessary to make a record of the proceedings in the Senate and the House of Representatives and to transcribe the same without unnecessary delay. <u>A copy of such record of each day's proceedings shall be filed in the State Library within two days after the transcript has been completed and shall be available to the public.</u></p> <p>(b) <u>The clerks of the Senate and House shall, during sessions of the General Assembly, publish at such times during the session, as may be determined by said clerks, a legislative record index which shall report the status of each bill and resolution pending in or acted upon by the General Assembly. Said clerks shall make copies of the legislative record index available to representatives of the press, the State Library, the Governor, the Secretary of the State, the Attorney General and such other persons as the speaker of the House or the president of the Senate may designate.</u></p>

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2-17	<p>Sec. 2-17. Presession introduction of bills. Any member-elect of either house of the General Assembly, prior to the beginning of the regular session in the January following such member's election, may introduce any bill for a public or special act by filing the same with <u>the clerk of the House or Senate</u>, who shall assign to each such bill a House or Senate serial number and <u>shall cause to be made a sufficient number of photo-offset copies of such bill</u>. <u>Each such bill shall be filed in triplicate and shall be typewritten or printed, without interlineation or erasure, on paper eight and one-half by thirteen inches or eight and one-half by fourteen inches in size, the second and third copies to be on yellow-colored and blue-colored paper, respectively, of the same size and format as the original.</u> Any member-elect offering such bill shall endorse by signing thereon such member-elect's name in some conspicuous place and shall attach thereto a statement of its purpose in not more than one hundred and fifty words, which are to be typewritten or printed at the end of the bill under the caption "statement of purpose". The head of each state department, board, commission or other state agency shall file such head's requests for legislative enactment in the form of bills, appended to each a summary and a fiscal note containing the information required pursuant to section 2-24a, with the clerk of the House or Senate on or before January fifteenth of the odd-numbered year and on or before February eighth in the even-numbered year. Such head of each state department, board, commission or other state agency requiring assistance from the Legislative Commissioners' Office in the preparation of such bills shall submit requests for such assistance on or before December first of each year.</p>
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2-23	<p>Sec. 2-23. Copies of bills, resolutions, calendars, journals and other legislative publications. Furnishing of publications to public and municipalities. <u>The Joint Committee on Legislative Management shall provide by contract, purchase or lease a process for the reproduction of copies of each bill and each resolution proposing an amendment to the Constitution and other substantive resolutions introduced in both houses, the calendars and journals of both houses and other legislative publications, in number sufficient to supply the needs of the legislature and the public. Such reproduction shall be under the supervision of the clerks of the Senate and the House. To carry out the provisions of this section, said committee is authorized to hire necessary personnel and acquire supplies and equipment. The Joint Committee on Legislative Management shall set aside in a building under the supervision and control of the Joint Committee on Legislative Management a room for use as a legislative bill room for distribution of copies under the supervision of the clerks of the Senate and House. The clerks of the Senate and House shall, during each session of the General Assembly, keep copies of all bills and resolutions reproduced as above provided, in such room, for the convenience of the members of the legislature and the public. A file of such bills and resolutions and the records of hearings of committees and the proceedings of each house, suitably indexed, shall be kept in the State Library for public inspection, and the clerks of the Senate and House shall furnish copies of such bills and resolutions for this purpose. The State Librarian is authorized to hire not more than two additional employees and to secure supplies and equipment necessary to make said index. Copies of bills and resolutions printed after favorable report by a committee or the amendment on the third reading, i.e., files, not needed by members of the General Assembly or for other official use shall be delivered to the legislative bill room for distribution. After adjournment of the General Assembly, distribution of such bills, resolutions and files shall be made from the office of the clerks. To carry out the provisions of this section, said clerks are authorized to hire additional employees for distribution of such copies. The public may obtain copies of bills, resolutions, journals, bulletins, legislative indexes and other legislative publications by calling for the same at the State Capitol or the Legislative Office Building, provided the clerks may, in their discretion, limit the number of copies to be furnished to any one person and may, with the approval of the committee, fix reasonable charges for furnishing copies in quantities which the clerks believe cannot be furnished free of charge without undue expense to the state. The clerks shall, at the request of the chief executive officer of any town, city or borough, send by first class mail one copy of each legislative bulletin and of the legislative record index to such office of such municipality as such chief executive officer shall designate. Copies of engrossed bills and resolutions shall be distributed from the Legislative Commissioners' Office.</u></p>
2-23a	<p>Sec. 2-23a. Alkaline paper for legislative documents. All bills and joint resolutions, the calendar and journal of each house of the General Assembly, including the journal printed in accordance with the provisions of section 2-49, the legislative record index published in accordance with the provisions of section 2-13, the public and special acts published in accordance with the provisions of section 2-58, all stationery and all other publications, reports, records and documents of the General Assembly and its committees, commissions, task forces and offices, shall be printed on paper that meets or exceeds the American National Standards Institute standards for permanent paper. All photocopies made by the General Assembly and its committees, commissions, task forces and offices shall be made using paper that meets or exceeds such standards. The provisions of this section shall not apply if such paper is not available.</p>

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2-24	<p>Sec. 2-24. Style of printing bills; endorsements; file number; fiscal note. The words "State of Connecticut" shall be printed at the head of each bill and document printed by order of the General Assembly, or either house thereof, and on its title page or cover, if any. <u>Before printed or photographic copies of an original bill are made, the bill shall be endorsed with (1) the date of its introduction; (2) its number; (3) the name of the member or committee introducing it; and (4) the name of the committee to which it was referred. Copies of bills or resolutions printed after favorable report by a committee or reprinted after amendment on the third reading, i.e., files, shall bear the file number of such bill or resolution, placed conspicuously at the head of the same, which file number shall be assigned by the printer in the order printed, the number and title of the bill, the name of the committee to which it was referred, the date and nature of the committee's report, and, in any case where the bill, if passed, would require the expenditure of state or municipal funds or affect state or municipal revenue, a fiscal note, including an estimate of the cost or of the revenue impact shall be appended thereto.</u> When a bill or resolution is accompanied with a report of a committee, other than a recommendation that it ought or ought not to pass, it shall then have an additional endorsement, as follows: "Accompanied by special report, No.-". Bills shall be designated in the <u>printed calendar of each house</u> by their file numbers, as well as by the titles and numbers of the bills.</p>
2-26	<p>Sec. 2-26. Printing of bills prior to passage. At each regular or special session of the General Assembly no bill shall be passed or become a law unless it has been <u>printed in its final form, as prescribed by section 2-24, with the exception of germane amendments, and upon the desks of the members at least two legislative days prior to its final passage,</u> unless the president pro tempore of the Senate and the speaker of the House of Representatives have certified, in writing, the facts which in their opinion necessitate an immediate vote on such bill, in which case it shall nevertheless be upon the desks of the members in final form, accompanied by the fiscal note required by section 2-24 when applicable, with the exception of germane amendments, but not necessarily printed, before its final passage..</p>
2-27	<p>Sec. 2-27. Printing and distribution of file bills. <u>Copies of each bill for an act reported favorably by a committee shall be printed in sufficient numbers, as determined by the clerks of the House and Senate, for use by the General Assembly. A greater number of copies of any bill shall be printed upon order of either legislative commissioner. Seven copies of each printed bill shall be reserved for the use of the Secretary of the State who shall bind and distribute volumes thereof as follows: One to the State Library, one to the law library of Yale University, one to the library of The University of Connecticut and one to the law library of The University of Connecticut, one to the Wesleyan University library, one to the Library of Congress and one to the library of Quinnipiac College.</u></p>

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2-29	<p>Sec. 2-29. Engrossing of bills and amendments; correction of errors after passage. Presentation to the Governor. Immediately upon the passage of any bill, the clerk of the house last taking action thereon shall cause a copy thereof to be sent to the Governor. <u>All bills and proposed amendments to the Constitution shall be engrossed in print as soon as passed, under the direction of the legislative commissioners, on suitable paper of uniform size, with wide margins; and the commissioners shall carefully compare all engrossed bills and amendments with the bills and amendments as finally passed and one of them shall certify by his signature to the correctness of the engrossed copies. As soon as engrossed and certified, as herein provided, such bills and amendments shall be presented to the House and Senate clerks, who shall sign such engrossed and certified copies. The house last taking action on any bill may, before engrossing, order its immediate presentation to the Governor for his approval. If either commissioner or the clerk of the House or Senate, after the final passage of any bill or proposed amendment and prior to its certification, finds that an error of form has been made in its text, he shall deliver the bill or proposed amendment to the Joint Committee on Legislative Management with a written statement as to the error. If the committee believes that no correction should be made, it shall so inform the commissioner or the clerk. If the committee believes that a correction should be made, it shall, within five calendar days, Sundays and holidays excepted, after its passage, report the bill or proposed amendment with the proposed correction in the form of an amendment to the house which last took action thereon. Each such bill and proposed amendment, with the engrossed copy thereof, shall be transmitted by the clerks of the House and Senate to the secretary as soon as it has been signed, as herein provided, and not later than the twelfth day after the expiration of the time allowed for reconsideration under the rules of the General Assembly, Sundays and legal holidays excepted; and the secretary shall forthwith present the engrossed copy of each such bill to the Governor for his approval.</u> The secretary shall give the clerks a receipt for each such bill and proposed amendment and shall notify them of the date and hour at which each bill was presented to the Governor. The secretary shall give the Governor a receipt showing the date and hour at which the Governor approved it or returned it to the secretary with a statement of his objections and shall notify the clerks of such dates and hours. The clerks shall record such dates and hours of presentation and approval or return in the journals of the House and Senate</p>
2-30	<p>Sec. 2-30. Engrossing bills after adjournment. Vetoed bills. <u>Each bill for an act passed by the General Assembly, but not engrossed prior to the final adjournment thereof, shall be engrossed, signed and presented to the Governor in the same manner as during the session of the General Assembly, such presentation to be not later than the twenty-fifth calendar day after its passage by the General Assembly. The Governor shall, within fifteen days from its receipt by him, either sign the same, endorsing his approval thereon, and transmit it to the Secretary of the State or transmit the same without his signature to said secretary. If any such unsigned bill is accompanied by a statement of the Governor's objections thereto, it shall not become a law unless such bill is reconsidered and repassed by the General Assembly by at least a two-thirds vote of the members of each house of the General Assembly at the time of its reconvening; if not accompanied by such a statement, it shall, at the expiration of the constitutional limit of fifteen days after receipt by the Governor, become a law</u></p>

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2-46	<p>Sec. 2-46. Investigations by the General Assembly and Legislative Program Review and Investigations Committee; procedure. Witness' rights. (a) The president of the Senate, the speaker of the House of Representatives, or a chairman of the whole, or of any committee of either house, of the General Assembly, or either of the chairmen of the Legislative Program Review and Investigations Committee shall have the power to compel the attendance and testimony of witnesses by subpoena and capias issued by any of them, require the production of any necessary books, papers or other documents and administer oaths to witnesses in any case under their examination including any program review or investigation, as defined in section 2-53d. Any person, summoned as a witness by the authority of either house of the General Assembly or said Legislative Program Review and Investigations Committee to give testimony or to produce books, papers or other documents upon any matter under inquiry before either house, or any committee of either house, of the General Assembly, or a joint committee of both houses, who wilfully makes default or, having appeared, refuses to be sworn or to answer any question pertinent to the question under inquiry, shall be fined not more than one thousand dollars nor less than one hundred dollars and imprisoned for not less than one month nor more than twelve months.</p> <p>(b) <u>Any individual who is subpoenaed to appear and testify before a committee of the General Assembly or the Legislative Program Review and Investigations Committee shall have the right to review a copy of the transcript of his or her testimony and a reasonable amount of time to question its accuracy prior to the public release of said transcript or its permanent filing</u></p>
2-49	<p>Sec. 2-49. Preparation, printing and distribution of assembly journals. Within three months after the adjournment of each General Assembly, the clerk of the Senate and the clerk of the House of Representatives shall <u>prepare a full and accurate alphabetical subject-index to the journals, and shall cause to be printed three hundred seventy-five copies of each of said journals with the index.</u> One copy of each journal so indexed shall be certified by the clerk of the Senate or the clerk of the House, as the case may be, to be a true record of the proceedings of such house and shall be deposited in the office of the secretary as the official journal thereof. They shall cause to be transmitted directly to the secretary fifty copies of each journal, to the State Library fifty copies, to each incorporated or associated library in the state requesting the same and to each county bar library, one copy, and to each state officer, to each member of the General Assembly, one copy and to each town, at the request of the town clerk of such town, one copy, and the remainder shall be deposited with the secretary, who, upon receiving the certified copies as above provided, shall certify to the Comptroller that said journals have been indexed and distributed in accordance with this section; and the Comptroller shall thereupon draw his order on the Treasurer in favor of the persons whose duty it is to index and distribute the same, for the sum of three hundred dollars each for their services and expenses.</p>
2-53	<p>Sec. 2-53. Faith and credit of acts passed by General Assembly. The official record of the acts passed by the General Assembly on file in the office of the secretary shall be presumptive evidence that all constitutional requirements essential to the valid enactment of the several acts therein contained have been complied with; and the faith and credit of such record shall not be attacked save by an action of mandamus against the secretary to compel him to correct the record.</p>

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2-56	<p>Sec. 2-56. Duties of commissioners. The legislative commissioners shall:</p> <p>(a) Collect and compare the laws of this and other states pertaining to any subject upon which they are requested to report by the Governor or any committee or member of the General Assembly;</p> <p>(b) Collect upon request of the General Assembly all available information relating to any matter which is the subject of proposed legislation by the General Assembly;</p> <p>(c) Prepare or advise in the preparation of any bill or resolution when requested to do so by the Governor or any member of the General Assembly;</p> <p>(d) Upon request of the Governor, advise the Governor concerning any bill which has been passed by the General Assembly and has been or is to be presented to the Governor for his approval or disapproval;</p> <p>(e) Before any bill is favorably reported to either branch of the General Assembly, either commissioner shall approve its form and <u>note his certification to such effect on such bill</u>. If such commissioner disapproves of the form of any bill submitted to him, he shall return such bill to the committee from which it was received with his disapproval and the reasons therefor noted thereon. Either commissioner shall, on request of the member introducing an amendment, examine the same as to form and return it to the member with his approval, or with his disapproval with the reasons therefor noted thereon. After all amendments to any bill have been adopted by either house of the General Assembly before final passage, such bill and the amendments shall be immediately turned over to either commissioner by the clerk of such house. <u>Such commissioner shall examine such bill, as amended, as to its form, shall cause the amended sections of it to be reprinted as amended, unless reprinting is waived by the majority and minority leaders of such house, and shall return it to such clerk with his approval or disapproval, with the reasons therefor, noted thereon.</u> If such bill, as amended, is disapproved as to form, such clerk shall call such disapproval to the attention of the General Assembly. <u>If any bill is amended during the last five session days, it shall be so submitted to either commissioner but the amended sections of it need not be reprinted.</u> This subsection shall not apply to any amendment adopted solely for the correction of clerical errors or errors as to form or dates, except that a copy of any such amendment shall be immediately transmitted to either commissioner by the clerk of the house in which it is first adopted;</p> <p>(f) Render such research and advisory services to the Joint Committee on Legislative Management as said committee requests;</p> <p>(g) Consolidate and codify all the statutes and public acts of the state, and arrange and codify the same under chapter and sections with headnotes, annotations and references to original text and to any decisions of the Supreme Court interpreting the same, and revise such volumes thereof as have become obsolete by reason of the number of amendments thereto or related legislation subsequently enacted. One copy of such consolidation and codification and of each revised volume shall be filed in the office of the Secretary of the State.</p>
2-57	<p>Sec. 2-57. Printing of file bills and engrossed acts. The legislative commissioners shall supervise the printing of bills reported favorably and of engrossed bills under the provisions of sections 2-27, 2-29 and 2-30.</p>

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3-80a	Sec. 3-80a. List of members-elect and "Pocket Manual" to be sent to members-elect, when. On or before December fifteenth in the even-numbered years, the Secretary of the State <u>shall transmit to each senator and representative elect a complete list of the names and addresses of each such member-elect and shall transmit a copy of the "Pocket Manual" of the previous General Assembly to each such member-elect who was not a member of such previous General Assembly.</u>
3-81	Sec. 3-81. Appropriations to be certified. The Secretary shall immediately <u>certify to the Treasurer and Comptroller the amount and purpose of each appropriation made by the General Assembly.</u>
3-84	Sec. 3-84. Distribution of public acts taking effect from passage. The Secretary shall, immediately upon their passage, <u>distribute printed copies of all public acts which take effect from their passage as follows:</u> Ten copies to each clerk of the Superior Court and one copy to each town clerk.
3-85	Sec. 3-85. Engrossed bills. After the adjournment of each General Assembly, <u>the Secretary shall cause all the engrossed bills which have become laws to be bound, together with any engrossed amendments to the Constitution proposed by the General Assembly at such session and continued to the next assembly, in suitable volumes, and shall also record such bills by the title and number in the public records of the state; and such volumes shall be the official record of the acts passed by the General Assembly at such session and of the amendments to the Constitution proposed at such session by said General Assembly.</u>
3-86	Sec. 3-86. Legislative acts and documents to each free public library. The Secretary may <u>send a copy of the laws passed by the General Assembly at each session, together with the legislative documents and journals, to each free public library which desires them.</u>
11-1a	<p>Sec. 11-1a. Programs of state-wide library service. (a) The State Library Board may institute and conduct programs of state-wide library service which may include, but need not be limited to, (1) a cataloging and processing service to be available to libraries, (2) the creation and maintenance of current and retrospective union catalogs of books, union lists of serials and similar cooperative listings of library materials, (3) a program of coordinated acquisitions, storage and deposit of library materials, (4) the support and encouragement of the transfer, as loans or copies, of library materials between libraries and to nonresident library patrons, (5) the provision of suitable high-speed communications facilities, (6) the creation and maintenance of bibliographic and regional reference centers, (7) the provision of traveling collections of library materials and of book examination centers, and (8) the provision of a publicity and public relations service for libraries.</p> <p>(b) The State Library Board shall create and maintain one or more library research centers which shall utilize any appropriate sources of information, both within and outside of the state, to meet the needs of those making inquiries.</p> <p><u>(c) The State Library Board shall maintain the state's principal law library which shall be located in the State Library and Supreme Court Building. The State Library Board shall distribute state documents, statutes and public acts to the law libraries established pursuant to section 11-10b.</u></p> <p>(d) The State Library Board shall create and maintain a library service for the blind and other persons with disabilities, as provided for in 2 USC Sections 135a, 135a-1 and 135b.</p>

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11-2	Sec. 11-2. Powers and duties of State Librarian. The State Library shall maintain programs for library development and reader services. The State Librarian shall be the administrative officer of the State Library and shall administer, coordinate and supervise the library. In order to carry out the duties of the State Librarian required by law, the State Librarian may enter into contracts, subject to the approval of the Attorney General and within any available appropriations or other funds available from the public or private sector. The State Librarian shall have the authority to sign contracts approved by the State Library Board in accordance with the policies established by the State Library Board. The State Librarian may appoint members of the staff of the State Library. Members of the staff of the State Library employed in positions requiring graduation from a library school shall be members of the unclassified service. The State Librarian may purchase books and other library resources for the State Library. <u>The State Librarian is authorized and directed to distribute copies of the files of each act favorably reported by any committee of the General Assembly and printed in the files to each high school and university in the state, upon request.</u>
11-19b	Sec. 11-19b. (Formerly Sec. 11-10). Law library use and regulation. Each such library shall be for the use of the courts and citizens of the state, <u>subject to such conditions as may be prescribed by the Office of the Chief Court Administrator.</u>
11-19e	Sec. 11-19e. (Formerly Sec. 11-4b). Furnishing of legislative materials to law libraries. The State Library shall <u>mail, upon request, to each law library established pursuant to section 11-10b, a copy of each of the following legislative materials as they become available: Photo offset copies of each bill; bulletins; list of bills; calendars; journals; file copies; engrossed copies; the legislative record index; and microfiche copies of the House proceedings, the Senate proceedings, and the joint standing committee public hearings for each legislative session, along with all appropriate indexing</u>
27-134	Sec. 27-134. Copies of statutes for veterans' organizations. The Secretary of the State <u>shall provide each established veterans' organization occupying office space furnished by the state in the city of Hartford with an annotated copy of the revised statutes and any supplements thereto.</u>

Joint Rule	Text
6(b)	(b) Notice Requirements. During the periods when the General Assembly is in session, notice of the place, time and subject matter of each hearing, together with a list of the numbers and titles of each bill and resolution to be considered shall be published in the legislative bulletin at least five calendar days in advance of the hearing. In no event shall a bill or resolution be listed for a hearing <u>unless copies of the bill or resolution have been made in accordance with section 2-23 of the general statutes, and the original bill or resolution has been returned from the printer and is in the possession of the committee.</u>

Joint Rule	Text
17(c)	<p>(c) <i>File Copies Distributed to Members.</i> All bills and all resolutions proposing amendments to the constitution and other substantive resolutions reported favorably by the committees to which they have been referred, or by a majority of the members of the Senate or House committee making the report, before third reading, shall be laid upon the table, and <u>two hundred seventy-five copies of each bill or resolution together with the number of committee members voting yea and the number voting nay shall be printed</u> under the supervision of the Legislative Commissioners' Office for the use of the General Assembly.</p>